PLEASE READ

Update/Change of email address: students who need to update their email address information MUST make these changes on two sites @ smc.edu (under the student self-serve page) and @ eCompanion. Exact instructions on how to update this info is below..

First …..

1. Log on to www.smc.edu
2. Click on “Admissions” (upper left of screen)
3. Click on “Student Self-Service” (yellow block on right of screen)
4. Enter your SMC Student I.D. number (6-digit number assigned by SMC) and password (6-digit date of birth) and click on “Login”
5. Click on “Enrollment Records” (dark blue box on upper left of screen)
6. Enter current semester and click on “Submit”
7. Click on “View/Update Student Information” and make appropriate changes

Second …..

1. Log on to www.smc.edu
2. Click on Technology
3. New window – click on eCompanion
4. Enter your SMC Student I.D. number (6-digit number assigned by SMC) and password (6-digit date of birth) and click on “Login”
5. Click “Go To Class”
6. Click on “User Profile” (top right of screen)
7. Change required information
8. Click “Update New Values”