

CPR TEXT REVIEW GUIDELINES

When evaluating a report, use the entire scale from 1-10 to rate the text. Though a particular report may not match one of the classifications exactly, read the guidelines and choose the rating that best describes the report.

NOTE: If a report contains spelling, syntax, and/or grammatical errors that make it difficult to read and understand, you should rate the report one point lower than you would have otherwise. Occasional misspelling that does not change the meaning or clarity should not be penalized. Formatting (such as paragraphs) or lack thereof should not affect your rating of a report. In the event that you see evidence of plagiarism, continue grading the report as if there was no plagiarism. Then, notify your instructor via e-mail gallogly_ethan@smc.edu IMMEDIATELY. Include which review it is and the details of the possible plagiarism.

1 or 2: The report is completely unsatisfactory. The report does not demonstrate an understanding of the concepts, and major points are incorrect. The report does not address or barely addresses the guiding questions and the writing prompt. The report is disorganized and difficult to follow. Important information is lacking or missing.

3 or 4: The report demonstrates only a vague understanding of the concepts involved and they are not presented clearly and/or succinctly. The report does not fully explain the main ideas, lacks clear organization, and may make some incorrect statements. The report weakly addresses the guiding questions and the writing prompt, making vague and minor points. Important information is lacking or missing.

5 or 6: The report is acceptable but does not demonstrate a clear understanding of the concepts. The report makes some good points but may contain a few incorrect and/or irrelevant statements. The clarity of some content is marginal, vague, and/or too verbose. The report addresses most of the guiding questions and the writing prompt, explaining most of the main ideas. The report has some organization but could be presented more clearly and/or more succinctly.

7 or 8: The report is a good quality effort. The report demonstrates an understanding of the principles and does not make any incorrect statements, though a few may be irrelevant. The report addresses all of the guiding questions and the writing prompt, explaining all the main ideas but a few details may be unnecessary or vague. The report is mostly clear and well-organized.

9 or 10: The report excels in all areas. A clear understanding of the concepts is demonstrated without unnecessary, long, or incorrect statements. The report addresses all of the guiding questions and the writing prompt, explaining all the ideas correctly and succinctly. The report is well organized and clearly presented. In addition to all of these qualities, a "10" report must have no serious grammatical or spelling errors.