Across

2. The Function key you press to move between the Table Design grid and the Field Properties pane.
4. A process that rearranges the data and objects in a database to decrease its file size.
7. A single characteristic or attribute of a person, place, object, event or idea.
9. A statement containing a combination of database fields, a statement containing a combination of database fields, constants and operators that you define in a query to perform a calculation.
10. Database Management System
12. The process of relating tables through a common field.
13. A criterion, or rule, that determines which records are selected in query.
15. A set of restrictions you place on the records in an open datasheet or form to temporarily isolate a subset of the records.
16. The process of rearranging records in a specified order or sequence.
17. The symbol (*) that appears in a row selector to indicate that the row is the next one available for a new record.
19. A question you ask about the data stored in a database.
20. The view you use to define or modify a table structure or the properties of the fields in a table. (Two word with a space)

Down

1. A set of rules that Access enforces to maintain consistency between related tables when you update data in a database. (Two words with space)
3. A complete set of field values for a specific person, place, object, event, or idea.
5. The symbol that appears in the row selector to indicate the record is being edited. (Two Words with space)
6. A feature that guides you through the database creation process.
8. The process by which you copy a table, including its structure, field definitions and field values, from one Access database to another.
11. The characteristics of each field in a table.
14. A field, or a collection of fields, whose values uniquely identify each record in a table. (Two words with space)
18. A collection of fields that describe a person, place, object, event or idea.