SMC ACADEMIC SENATE JOINT PERSONNEL SABBATICALS COMMITTEE MINUTES
Thursday, November 3, 2016, 12:45pm – 2:00pm, Library Conference Room 275

I. Call to Order – 12:50pm

In Attendance:
Alan Buckley
Sherri Lee-Lewis
Kimberly James
Kay Azuma
Patricia Burson
William Pachas-Flores
Andrew Espinosa
*Lawrence Driscoll

Excused:
Judith Douglas
Roberto Gonzalez

Absent:
Claudia Garcia Szekely

II. Public Comments:
None

III. Review and Approval of Minutes:

Review of minutes from the May 26, 2016 meeting.
Motion to approve minutes
Motion made by: Patricia Burson
Seconded: Andrew Espinosa
Vote: Aye: 6 (Pachas-Flores, Azuma, Espinosa, James, Burson, Lee-Lewis)
No: 0
Abstain: 0

Review of minutes from the September 22, 2016 meeting.
Motion to approve minutes
Motion made by: Kay Azuma
Seconded: Andrew Espinosa
Vote: Aye: 6 (Pachas-Flores, Azuma, Espinosa, James, Burson, Lee-Lewis)
No: 0
Abstain: 0
IV. Receipt and Review of Submitted Sabbatical Report

Motion made to accept Sabbatical Report from Stefan Mattesich:
   Motion made by:  Kim James
   Seconded:  Kay Azuma
   Vote:  Aye:  7 (Lee-Lewis, *Driscoll, Gonzalez, Douglas, Azuma, Pachas-Flores, Espinosa)
   No:  0
   Abstain:  0

V. Discussions Items

AR 3215 – Sabbaticals
Concerns:  Creating a timeline that gives recipients their full 60 days to complete and return their report to the Sabbatical Committee.  Unfortunately, this may push the sabbatical committee out to the very end of the timeline.  It has been recommended that the timeline be sent back to the Personnel Policies committee for further discussion and review.

VI. Chairs Report/Information Items

Thus far, the chair has received three applications for Sabbatical, however up to seven may be received. PDF copies of the applications will be forwarded to the Sabbaticals committee members. Applications are due by November 21, 2016.

One outstanding report is due from Spring 2016. It is forthcoming.

Sabbaticals committee members may send out emails to their individual departments to encourage colleagues to apply.

VII. Announcements/Other

None

VIII. Next Meeting – December 1, 2016

IX. Meeting adjourned at 1:11 pm

*Arrived after the approval of the minutes.