I. Call to Order – 1:11am

In Attendance:
Alan Buckley
Sherri Lee-Lewis
Ida Danzey
Patricia Burson
Josh Kanin
Kimberly James
Dorothy Chin

Absent:
Claudia Garcia Szekely

II. Public Comments:
None

III. Review and Approval of December 10, 2015 Minutes:

Motion made by:  Josh Kanin
Seconded:  Dorothy Chin
Vote:  Aye:  6 (Danzey, Burson, Lee-Lewis, James, Kanin, Chin)
No:  0
Abstain:  0

IV. Discussion Items

- Fellowship and Sabbatical Reports:

  J. Harclerode – Sabbatical
  *Motion was made to receive the report:
    Motion made by:  Kim James
    Seconded:  Patricia Burson
    Vote:  Aye:  5 (Lee-Lewis, Chin, Kanin, James, Burson)
    No:  0
    Abstain:  1 (Danzey)

  C. Harandon – Fellowship
  *Motion was made to receive the report::
    Motion made by:  Dorothy Chin
Seconded: Patricia Burson
Vote: Aye: 6 (Lee-Lewis, Chin, Kanin, Burson, Danzey, James)
No: 0
Abstain:

C. Wall – Sabbatical (not eligible as a part-time faculty member)
   Motion made to have applicant resubmit and correct report: Kim James
Seconded: Ida Danzey
   Vote: Aye: 6 (Lee-Lewis, Kanin, James, Chin, Burson, Danzey)
   No: 0
   Abstain: 0

S. Kolko - Fellowship
   Motion made to receive by: Kim James
Seconded: Josh Kanin
   Vote: Aye: 6 (Danzey, Lee-Lewis, Kanin, Szekely, Burson, Chin)
   No: 0
   Abstain: 0

   o Spring 2016 Calendar Discussion
   Possible Committee Meeting Dates – April 28th and May 26th at 1:00pm.
   Committee needs to decide on a date to review additional sabbatical applications during Spring
   2016 and the deadline to submit. A calendar needs to be in place to announce and receive Fall
   and Spring sabbatical applications to enable departments to find coverage for their awardees.
   Guidelines should be in place.

Spring Sabbatical Review
   Motion – the sabbatical committee will go out for sabbatical applications and
   fellowship applications in Spring 2016 to be awarded in spring 2017: Patricia Burson
Seconded: Dorothy Chin
   Vote: Aye: 6 (Danzey, Lee-Lewis, Kanin, James, Chin, Burson)
   No: 0
   Abstain: 0

Dates:
   o Presenters for Flex day workshop - March 15, 2016 – Kim James, Dorothy Chin and
     Sherri Lee-Lewis (Alan Buckley will forward the PowerPoint presentation).
   o Deadline to Apply: April 19, 2016
   o Review Meeting: May 5, 2016 – 12:45pm – 2:00pm, Library Conference Room 275)

V. Meeting adjourned at 2:05 pm

VI. Next Meeting - 05/05/16 in Library Conference Room 275