I. Call to Order – 1:05pm

In Attendance:
Alan Buckley
Sherri Lee-Lewis
Ida Danzey
Patricia Burson
Josh Kanin
Claudia Garcia Szekely
Kimberly James

Excused:
Dorothy Chin

II. Public Comments:
None

III. Discussion – Adoption of Committee Standing Rules
Structure of Meetings – Brown Act summary provided to members of the committee.
Discussed whether or not the chair will have a vote.
There was a motion made to adopt Robert’s Rules of Order except where the Brown Act takes precedence.

Motion made by: Patricia Burson
Seconded: Josh Kanin
Vote: Aye: 6 (Danzey, Lee-Lewis, Kanin, Szekely, James, Burson)
No: 0
Abstain: 0

IV. Review and Approval of May 14, 2015 Minutes:

Motion made by: Sherri Lee-Lewis
Seconded: Josh Kanin
Vote: Aye: 5 (Danzey, Lee-Lewis, Kanin, Szekely, James)
No: 0
Abstain: 1 (Burson)

Review and Approval of October 1, 2015 Minutes:

Motion made by: Patricia Burson
Seconded: Josh Kanin
Vote: Aye: 6 (Danzey, Lee-Lewis, Kanin, Szekely, James, Burson)
No: 0
Abstain: 0
V. Committee Goals and Discussion Items
Sabbatical committee discussed the need to establish goals and take a look at various aspects of the process.

It was suggested that the Sabbatical’s committee review period be blind (no names revealed). Priority should not be given to a person if they are a first time applicant or have served on various committees, etc.

Questions asked – Is a matrix and assigning priorities necessary? Does a matrix give people a false sense of objectivity?

Some committee members do not believe that it is the Sabbatical committee’s responsibility to award the Hayward award. Who nominates the Faculty of the Year? No one on the committee knows. Some members expressed that it should not be the sabbatical committee. If the Sabbatical’s committee takes this on, what will the criteria be?

Chair Buckley noted that the current Administrative Regulation does not state that the sabbaticals committee evaluates Sabbatical reports. The committee only receives the Sabbatical requests, and makes a selection; however we do not have the authority to evaluate reports. Past practice has been to receive the completed reports, review and approve them. Perhaps this is why the Professional Development committee (PDC) is mentioned in AR 3215. At some point in time, the PDC may have been responsible for evaluating the reports.

A motion was made to table the adoption of the committee goals until we get clarity on the functions of the Sabbaticals committee:
   Motion made by: Ida Danzey
   Seconded by: Josh Kanin
   Vote: Aye: 6 (Danzey, Lee-Lewis, Kanin, Szekely, James, Burson)
       No: 0
       Abstain: 0

Workshops/Possible Dates and Deadlines
Use Esau Tovar’s PowerPoint during the workshop presentations.
October 22, 2015 – Sabbaticals Workshop
November 20, 2015 – Deadline to submit Sabbatical application
December 10, 2015 – Deadline to make award decision

Josh Kanin left at 2:00pm

Discussion regarding Sabbatical Application
It was suggested again that names should not be attached to the application.
Delete the name and previous accomplishments.

A motion was made to remove #8 and #9 from the application and make the application anonymous.
   Motion made by: Claudia Szekely
   Seconded: ?
   Vote: Aye: 0
         No: 0
         Abstain: 0

A motion was made to divide the question.
Motion made to approve Anonymity: Claudia Szekley
   Seconded: Kimberly James
   Vote: Aye: 5 (Danzey, Lee-Lewis, Szekely, James, Burson)
         No: 0
         Abstain: 0

Motion made to remove #8 & #9 from the Sabbatical application: Claudia Szekely
   Second: Kimberly James
   Vote: Aye: 4 (Lee-Lewis, Szekely, James, Burson)
         No: 1 (Danzey)
         Abstain: 0

VI. Meeting adjourned at 2:14 pm
VII. Next Meeting - will try to schedule an earlier meeting, if not, the meeting will take place November 5, 2015pm at 1:00pm in HSS 261.